

#### **BKB LIMITED**

(Incorporated in the Republic of South Africa) (Registration number: 1998/012435/06) Share Code: 4ABKB ISIN: ZAE400000069 ("**BKB**" or "**the Company**")

#### **BOARD OF DIRECTORS**

A S du Toit

\* Independent
\* Non-executive

- G E J Kingwill (*Chairman*)\*\* J E Stumpf (*Managing Director*) E A Meyer (*Vice-Chairman*)\*\* J G Louw\*\* J F Janse van Rensburg\*
- C D Hobson\*# P Mbikwana\*# V Pillay\*# H C Staple\*# J A van Niekerk

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NOTICE OF TWENTY SIXTH ANNUAL GENERAL MEETING OF BKB SHAREHOLDERS

Notice is hereby given in terms of section 62(1) of the Companies Act, no 71 of 2008, as amended ("**the Companies Act**"), that the Twenty Sixth Annual General Meeting of the shareholders of the Company will be held at **14:00** at the BKB Building, 61 Grahamstown Road, Gqeberha on **Wednesday, 22 November 2023** ("**Annual General Meeting**" or "**AGM**").

(The Company apologises if any shareholder received a version of this Notice of Annual General Meeting that is not in their first language. A copy of this Notice of Annual General Meeting (both in English and Afrikaans) will also be made available for download from the Company's website at <u>www.bkb.co.za</u>.)

#### PURPOSE OF THE ANNUAL GENERAL MEETING

#### The purpose of the AGM is:

- i. to present the audited annual financial statements of the Company for the year ended 30 June 2023, incorporating the remuneration report, the reports of the directors and the audit and risk committee. The full annual financial statements have been made available on BKB's website at <a href="http://www.bkb.co.za">www.bkb.co.za</a>, and may also be requested and obtained in person, at no charge, at the registered offices of BKB during office hours.
- ii. to consider and, if deemed fit, approve, with or without modification, the ordinary and special resolutions set out in the agenda below; and
- iii. to consider any matters raised by the shareholders of the Company, with or without advance notice to the Company.

#### AGENDA

The quorum requirement for Ordinary Resolution Numbers 1 to 11 (both inclusive) and Special Resolution Numbers 1 to 4 (both inclusive) is:

- The presence of at least 3 (three) shareholders and sufficient persons present to exercise, in aggregate, at least 25% (twenty five percent) of all the voting rights entitled to be exercised on such resolution.
- In order for the Ordinary Resolutions to be adopted, the support of more than 50% (fifty percent) of the votes exercised on the resolutions is required.
- In order for the Special Resolutions to be adopted, the support of at least 75% (seventy five percent) of the votes exercised on the resolutions is required.

#### **ORDINARY RESOLUTIONS**

#### 1. REAPPOINTMENT OF EXTERNAL AUDITOR

#### **Ordinary Resolution Number 1**

**Resolved that**, the reappointment of PricewaterhouseCoopers Inc, who is independent of the Company, on the recommendation by the audit and risk committee of the Company, as the Company's external auditor is approved. It is noted that Mrs. S Williams is the individual registered auditor who will undertake the audit for the financial year ending 30 June 2024.

The reason for Ordinary Resolution Number 1 is that the Company, being a public company, must have its annual financial statements audited by an auditor and such auditor must be appointed or reappointed, as the case may be, at each annual general meeting of the Company as required by the Companies Act.

#### 2. REAPPOINTMENT OF MEMBER OF THE AUDIT AND RISK COMMITTEE OF THE COMPANY

#### **Ordinary Resolution Number 2**

**Resolved that**, Mr. E A Meyer, subject to his reappointment as a director of the Company in terms of Ordinary Resolution Number 6, being an independent non-executive director of the Company, be and is hereby reappointed as a member of the Company's audit and risk committee for the financial year ending 30 June 2024.

#### 3. REAPPOINTMENT OF MEMBER OF THE AUDIT AND RISK COMMITTEE OF THE COMPANY

#### **Ordinary Resolution Number 3**

**Resolved that**, Mr. H C Staple, being an independent non-executive director of the Company, be and is hereby reappointed as a member of the Company's audit and risk committee for the financial year ending 30 June 2024.

#### REAPPOINTMENT OF MEMBER OF THE AUDIT AND RISK COMMITTEE OF THE COMPANY

#### **Ordinary Resolution Number 4**

4.

**Resolved that**, Mr. J G Louw, subject to the confirmation of his appointment as a director of the Company in terms of Ordinary Resolution Number 9, being an independent non-executive director of the Company, be and is hereby appointed as a member of the Company's audit and risk committee for the financial year ending 30 June 2024.

#### 5. REAPPOINTMENT OF MEMBER OF THE AUDIT AND RISK COMMITTEE OF THE COMPANY

#### **Ordinary Resolution Number 5**

**Resolved that**, Mr. J F Janse van Rensburg, being an independent non-executive director of the Company, be and is hereby reappointed as a member of the Company's audit and risk committee for the financial year ending 30 June 2024.

The reason for Ordinary Resolutions Numbers 2 to 5 (inclusive) is that the Company, being a public company, must appoint an audit committee and the Companies Act requires that the members of such audit committee be appointed, or reappointed, as the case may be, at each annual general meeting of a company.

#### Additional information in respect of Ordinary Resolutions Number 2 to 5

The directors referred to in Ordinary Resolutions Number 2 to 5 (inclusive) have appropriate academic qualifications or experience in one or more of the following areas, i.e., economics, law, corporate governance, finance, accounting, commerce or industry.

Brief CVs of Messrs. J F Janse van Rensburg, H C Staple, J G Louw, and E A Meyer are included on pages 60 & 61 of the Annual Report 2023, which is available for download on BKB's website at <u>www.bkb.co.za</u>.

#### 6. RETIREMENT AND RE-ELECTION OF DIRECTOR

#### **Ordinary Resolution Number 6**

**Resolved that**, Mr. E A Meyer, who retires by rotation in terms of the Memorandum of Incorporation of the Company ("**Memorandum of Incorporation**") and, being eligible and offering himself for re-election, be and is hereby re-elected as a non-executive director of the Company.

#### 7. RETIREMENT AND RE-ELECTION OF DIRECTOR

#### **Ordinary Resolution Number 7**

**Resolved that**, Mr. G E J Kingwill, who retires by rotation in terms of the Memorandum of Incorporation and, being eligible and offering himself for re-election, be and is hereby re-elected as a non-executive director of the Company.

A brief CV of Mr. G E J Kingwill is included on page 60 of the Annual Report 2023, which is available for download on BKB's website at <u>www.bkb.co.za</u>.

#### 8. RETIREMENT AND RE-ELECTION OF DIRECTOR

#### **Ordinary Resolution Number 8**

**Resolved that**, Mr. V Pillay, who retires by rotation in terms of the Memorandum of Incorporation and, being eligible and offering himself for re-election, be and is hereby re-elected as a non-executive director of the Company.

A brief CV of Mr. V Pillay is included on page 61 of the Annual Report 2023, which is available for download on BKB's website at <u>www.bkb.co.za</u>.

#### Additional information in respect of Ordinary Resolutions Number 6, 7 and 8

Clause 27.4.3.1 of the Memorandum of Incorporation provides that one third of the Company's non-executive directors shall retire at every annual general meeting of the Company. Three directors will retire at the Annual General Meeting in such a manner, being Messrs. E A Meyer, G E J Kingwill and V Pillay. In terms of Ordinary Resolutions Number 6,7 and 8, Messrs. Meyer, Kingwill and Pillay, who are eligible for election, were the only nominations received to fill these vacancies.

#### 9. ELECTION OF DIRECTOR

#### **Ordinary Resolution Number 9**

Resolved that, Mr. J G Louw be and is hereby elected as a non-executive director of the Company.

#### Additional information in respect of Ordinary Resolution Number 9

The Board has the power to appoint or co-opt any person as director, whether to fill any vacancy on the board on a temporary basis, as set out in section 68(3), or as additional director, provided that such appointment must be confirmed by the shareholders, in accordance with clause 27.3.6 at the next annual general meeting of the Company, as required in terms of section 70(3)(b)(i) and the Board has appointed Mr. J G Louw as director on 24 November 2022.

#### 10. GENERAL AUTHORITY TO ISSUE SHARES

#### **Ordinary Resolution Number 10**

**Resolved that**, in terms of clause 6.6.2 of the Memorandum of Incorporation, such a number of ordinary shares in the authorised but unissued share capital of the Company which as at the date of this Annual General Meeting represents 30% of the issued share capital of the Company minus one share (being 26 522 121 shares), be and are hereby placed under the control of the Board as a general authority until the next annual general meeting of the Company, for issue to such persons and on such conditions as the Board may deem fit, subject to the provisions of the Companies Act, the Memorandum of Incorporation and the listing requirements of Cape Town Stock Exchange Proprietary Limited ("**CTSE**") (to the extent applicable) and subject further to the following provisions:

- save to the extent that this general authority has been revoked and/or amended by shareholders in general meeting, the
  general authority shall be valid until the date of the next annual general meeting of the Company;
- in determining the price at which an issue of shares will be made in terms of this general authority, the Board shall have the
  necessary authority to make such a determination, provided that such determination is in accordance with the Companies
  Act, the Memorandum of Incorporation and the listings requirements of the CTSE ("CTSE Listing Requirements") (to the
  extent applicable).

#### Additional information in respect of Ordinary Resolution Number 10

The reason for and the effect of the resolution is to enable the Board to issue shares under circumstances that they deem fit.

#### 11. WAIVER OF THE REQUIREMENT FOR THE INTERIM FINANCIAL INFORMATION OF THE COMPANY TO BE REVIEWED BY THE COMPANY'S REPORTING ACCOUNTANT

#### **Ordinary Resolution Number 11**

**Resolved that,** in accordance with paragraph 12.17.3 of the CTSE Listing Requirements, as a general mandate, to the extent required, the shareholders hereby specifically waive the requirement for the interim financial information of the Company for the six months ended 31 December 2023 to be reviewed by the Company's reporting accountant, it being recorded that the approval by the Board in respect of the aforementioned interim financial information shall be sufficient.

#### Additional information in respect of Ordinary Resolution Number 11:

In terms of the CTSE Listing Requirements, issuers listed on the CTSE are required to have their interim financial information reviewed by their reporting accountants, unless shareholders specifically waive this requirement through passing an ordinary resolution at the Annual General Meeting.

#### SPECIAL RESOLUTIONS

To consider and, if deemed fit, pass, with or without modification, the following special resolutions:

#### 12. APPROVAL OF NON-EXECUTIVE DIRECTORS' REMUNERATION – 2023/2024

#### **Special Resolution Number 1**

**Resolved that**, in accordance with section 66(9) of the Companies Act, the following fees be approved as the basis for calculating the remuneration of the non-executive directors for their services as directors of the Company for the financial year ending 30 June 2024:

	Proposed Fee for the year ending 30 June 2024	Fee for the year ending 30 June 2023
Chairperson of Board	R818 037	R771 733
Vice-chairperson	R498 376	R470 166
Directors and Audit Committee members	R370 760	R349 774
Directors and Human Resources and Social, Ethics and Sustainability Committee Members	R339 863	R320 625
Directors who are not Committee Members	R308 967	R291 478
Chairperson of Audit Committee	R498 376	R470 166

#### Additional information in respect of Special Resolution Number 1

The reason for and the effect of the special resolution is to approve the basis for calculating the remuneration payable by the Company to its non-executive directors for their services as directors of the Company for the year ending 30 June 2024, in terms of section 66(9) of the Companies Act. The fees payable to the non-executive directors are calculated on an annual fee basis.

## 13. FINANCIAL ASSISTANCE FOR THE SUBSCRIPTION AND/OR PURCHASE OF SHARES IN THE COMPANY OR A RELATED OR INTER-RELATED COMPANY

#### **Special Resolution Number 2**

**Resolved that**, in terms of section 44(3)(a)(ii) of the Companies Act, as a general approval, the Board be and is hereby authorised to approve that the Company provides any direct or indirect financial assistance ("financial assistance"), will herein have the meaning attributed to it in sections 44(1) and 44(2) of the Companies Act, that the Board may deem fit to any company or corporation that is related or inter-related to the Company ("related" or "inter-related"), will herein have the meaning attributed to it in section 2 of the Companies Act, and/or to any financier who provides funding by subscribing for preference shares or other securities in the Company or any company or corporation that is related or inter-related to the Board may determine for the purpose of, or in connection with the subscription of any option, or any shares or other securities, issued or to be issued by the Company or a related or inter-related company or corporation, or for the purchase of any shares or securities of the Company or a related or inter-related company or corporation, provided that the aforementioned approval shall be valid during the period of two years commencing on the date of this special resolution.

#### Additional information in respect of Special Resolution Number 2

The reason for and effect of Special Resolution Number 2 is to grant the Board the authority, during the period of two years commencing on the date of this special resolution, to provide financial assistance to any company or corporation which is related or inter-related to the Company and/or to any financier for the purpose of or in connection with the subscription or purchase of options, shares or other securities in the Company or any related or inter-related company or corporation. This means that the Company is authorised, inter alia, to grant loans to its subsidiaries and to guarantee and furnish security for the debt of its subsidiaries where any such financial assistance is directly or indirectly related to a party subscribing for options, shares or securities in the Company or its subsidiaries.

A typical example of where the Company may rely on this authority is where a subsidiary raises funds by way of issuing preference shares and the third-party funder requires the Company to furnish security, by way of a guarantee or otherwise, for the obligations of its subsidiary to the third-party funder arising from the issue of the preference shares. The Company has no immediate plans to use this authority and is simply obtaining same in the interests of prudence and good corporate governance should the unforeseen need arise to use the authority.

## 14. GENERAL AUTHORITY TO PROVIDE FINANCIAL ASSISTANCE TO RELATED AND INTER-RELATED COMPANIES AND CORPORATIONS

#### **Special Resolution Number 3**

**Resolved that**, in terms of section 45(3)(a)(ii) of the Companies Act, the shareholders hereby authorise the Company, at any time and from time to time during the period of two years commencing on the date of this special resolution, to grant any direct or indirect financial assistance ("**financial assistance**"), will herein have the meaning attributed to such term in section 45(1) of the Companies Act, to any one or more related or inter-related companies or corporations ("**related**" and "**inter-related**"), will herein have the meanings attributed to those terms in section 2 of the Companies Act, of the Company and/or to any one or more members of any such related or inter-related corporation and/or to any one or more persons related to any such company or corporation, on such terms and conditions as the Board, or any one or more persons authorised by the Board from time to time for such purpose, deems fit, provided that any such financial assistance shall not in the aggregate exceed an amount of R1 000 000 000 in any financial year.

#### Additional information in respect of Special Resolution Number 3

The reason for this special resolution is to grant the Board the authority to authorise the Company to provide direct or indirect financial assistance as contemplated in section 45 of the Companies Act to any one or more related or inter-related companies or corporations of the Company and/or to any one or more members of any such related or inter-related corporation and/or to any one or more persons related to any such company or corporation. In the circumstances and to, inter alia, ensure that the Company's subsidiaries and other related and inter-related companies and corporations have access to financing and/or financial assistance from the Company (as opposed to only banks and other third-party financiers), it is necessary to obtain this approval of shareholders.

## Notice to shareholders of the Company in terms of section 45(5) of the Companies Act of a resolution adopted by the Board authorising the Company to provide direct or indirect financial assistance.

- By the time this notice of the Annual General Meeting is delivered to shareholders, the Board will have adopted a resolution ("Section 45 Board Resolution") authorising the Company to provide, at any time and from time to time during the period commencing on the date on which special resolution number 4 is adopted until the date of the next annual general meeting of the Company, any direct or indirect financial assistance as contemplated in section 45 of the Companies Act to any one or more related or inter-related companies or corporations of the Company and/or to any one or more members of any such related or inter-related corporation and/or to any one or more persons related to any such company or corporation, provided that such financial assistance shall not in the aggregate exceed an amount of R1 000 000 000 in any financial year.
- The Section 45 Board Resolution will be effective only if and to the extent that Special Resolution Number 3 is adopted by the shareholders and the provision of any such direct or indirect financial assistance by the Company, pursuant to such resolution, will always be subject to the Board being satisfied that: (i) immediately after providing such financial assistance, the Company will satisfy the solvency and liquidity test as referred to in section 45(3)(b)(i) of the Companies Act; and (ii) the terms under which such financial assistance is to be given are fair and reasonable to the Company as referred to in section 45(3(b)(ii) of the Company Act;
- In as much as the Section 45 Board Resolution contemplates that such financial assistance will, in the aggregate, exceed one-tenth of one percent of the Company's net worth at the date of adoption of such resolution, the Company hereby provides notice of the Section 45 Board Resolution to shareholders. Such notice will also be provided to any trade union representing any employees of the Company.

#### 15. SHARE REPURCHASES BY BKB AND ITS SUBSIDIARIES

#### Special Resolution Number 4

**Resolved that**, the Company and the subsidiaries of the Company be and are hereby authorised, as a general approval, to repurchase any of the shares issued by the Company, upon such terms and conditions and in such amounts as the Board may from time to time determine, but subject to the provisions of sections 46 and 48 of the Companies Act, the Memorandum of Incorporation and the CTSE Listing Requirements (to the extent applicable), including *inter alia*, that:

- the general repurchase of the shares may only be implemented through the order book operated by the CTSE trading system and done without any prior understanding or arrangement between the Company and the counterparty;
- this general authority shall only be valid until the next annual general meeting of the Company, unless revoked and/or amended by shareholders in general meeting;
- the general authority to repurchase is limited to a maximum of 5% in the aggregate in any one financial year of the Company's issued share capital at the time the authority is granted;
- a resolution has been passed by the Board approving the repurchase, that the Company and its subsidiaries ("the BKB Group") have satisfied the solvency and liquidity test as contemplated in the Companies Act and that, since the solvency and liquidity test was applied, there have been no material changes to the financial position of the BKB Group;
- the general repurchase is authorised by the Memorandum of Incorporation;
- in regard to the price at which a general repurchase of shares will be implemented, the Board shall have the necessary authority to determine such price;
- the Company may, at any point in time, only appoint one agent to effect any repurchase(s) on the Company's behalf;
- the Company may not effect a repurchase during any prohibited period as defined in terms of the CTSE Listing Requirements unless there is a repurchase programme in place, in writing and executed by an independent third party.

#### Additional information relating to Special Resolution Number 4:

The reason for and effect of Special Resolution Number 4 is to grant the Board a general authority in terms of the Memorandum of Incorporation and the CTSE Listing Requirements (to the extent applicable) for the repurchase by the Company or by a subsidiary of the Company of shares issued by the Company on the basis reflected in special resolution number 4.

The Company has no immediate plans to use this authority and is simply obtaining same in the interests of prudence and good corporate governance should the unforeseen need arise to use the authority. In terms of section 48(2)(b)(i) of the Companies Act, subsidiaries may not hold more than 10%, in aggregate, of the number of the issued shares of their holding company.

For the avoidance of doubt, a pro rata repurchase by the Company from all its shareholders will not require shareholder approval, save to the extent as may be required by the Companies Act.

#### 16. REPORT BY SOCIAL AND ETHICS COMMITTEE

The Company's Social and Ethics Committee Report, included in the audited annual financial statements of the Company available on BKB's website at <u>www.bkb.co.za</u>, will serve as the Social and Ethics Committee's report to the Company's shareholders on the matters within its mandate at the Annual General Meeting. Any specific questions to the Committee may be sent to the Company Secretary at <u>jo.oosthuizen@bkb.co.za</u>, prior to the Annual General Meeting.

#### 17. TO TRANSACT ANY OTHER BUSINESS THAT MAY BE TRANSACTED AT AN ANNUAL GENERAL MEETING OR RAISED BY SHAREHOLDERS WITH OR WITHOUT ADVANCE NOTICE TO THE COMPANY.

#### **ELECTRONIC VOTING ONLINE**

Shareholders who are recorded in the securities register of the Company will be entitled to electronically cast their votes on the CTSE Registry Voting Portal, from the date of the Notice of AGM until the AGM, being Wednesday, 22 November 2023. Voting online will close once the last resolution to be voted on has been proposed at the AGM. Votes cast by shareholders who have submitted their votes prior to Voting Record Date and who subsequently disposed of their securities held in BKB, will be disregarded or amended to their new voting rights as on Voting Record Date (as defined below).

All shareholders will be able to register and/or Vote by accessing the CTSE Registry Voting Portal via the following link: <u>https://ctseregistry.co.za</u> and following the steps below.

Shareholders who cast their votes on the CTSE Registry Voting Portal and who do not attend the Annual General Meeting, would be regarded as voting by proxy, and as a result authorise the chairperson of the AGM to attend, speak and vote for each respective shareholder at the AGM for purposes of considering and, if deemed fit, passing, with or without modification, the resolutions to be proposed thereat and at each adjournment or postponement thereof, and to vote in accordance with each respective shareholder's votes as exercised on the CTSE Registry Voting Portal in respect of BKB shares registered in each shareholder's name.

#### Steps to register for the Voting Online:

- 1. Access the CTSE Registry Voting Portal via the following link: <u>https://ctseregistry.co.za;</u>
- 2. Capture the shareholder's Email or Cell Phone number and request your OTP;
- 3. An OTP will be sent to the cell phone number you have entered on the previous screen which must be captured and submitted on the next screen;
- 4. You will be requested to submit or update your details;
- 5. Once completed, click on the elections tab on the left side of your screen
- 6. A screen containing the AGM resolutions on which you need to vote will open;
- 7. You will be able to vote "in Favour", "Against" or "Abstain" for each resolution;
- 8. Make your choice and click "Submit Resolutions".

In the event shareholders would like to change or cancel their votes cast via the CTSE Registry Voting Portal, shareholders must do so at any time prior to the AGM resolutions being voted on at the AGM by updating their vote following the same process as set out above. Should you require any assistance with voting online or changing or cancellation of votes, please contact the CTSE Registry, being the Transfer Secretary on 011 100 8352 or by email at <u>admin@ctseregistry.co.za</u>. The Transfer Secretary must be informed prior to the commencement of the AGM, if a shareholder intends to change or cancel his/her votes at the AGM. For the avoidance of doubt, votes which are changed or cancelled by shareholders at the AGM will prevail and all previous votes submitted on the CTSE Registry Voting Portal will be deemed null and void.

Shareholders who experience any difficulty with registration for the Online Voting must please contact CTSE Registry, being the Transfer Secretary, on 011 100 8352 or by email at <u>admin@ctseregistry.co.za</u> for assistance to ensure that they are able to vote and access the meeting.

#### **RECORD DATES**

#### Notice Record Date

The record date in terms of section 59 of the Companies Act for shareholders to be recorded on the securities' register of the Company to receive notice of the Annual General Meeting is Friday, 13 October 2023

#### Voting Record Date

The record date in terms of section 59 of the Companies Act for shareholders to be recorded on the securities' register of the Company to be able to attend, participate and vote at the Annual General Meeting is Friday, 17 November 2023.

#### APPROVALS REQUIRED FOR RESOLUTIONS

#### **Ordinary Resolutions**

The ordinary resolutions contained in this notice of Annual General Meeting require the approval by more than 50% of the votes exercised on the resolutions by shareholders present or represented by proxy at the Annual General Meeting, and further subject to the provisions of the Companies Act and the Memorandum of Incorporation.

#### **Special Resolutions**

The special resolutions contained in this notice of Annual General Meeting require the approval by at least 75% of the votes exercised on the resolutions by shareholders present or represented by proxy at the Annual General Meeting, and further subject to the provisions of the Companies Act and the Memorandum of Incorporation.

#### ATTENDANCE AND VOTING BY SHAREHOLDERS OR PROXIES

Any shareholder is entitled to appoint a proxy or proxies to attend, speak and vote in their stead at the Annual General Meeting. The person so appointed need not be a shareholder of the Company. Proxy forms must be forwarded to reach the CTSE Registry by not later than **14:00** on **Monday, 20 November 2023** (for administration purposes). Any proxy form not delivered to the CTSE Registry by this time may be presented to the Chairman of the Annual General Meeting at any time prior to the appointed proxy holder exercising any of the shareholder rights at the Annual General Meeting.

On a show of hands, every shareholder of the Company present in person or represented by proxy shall have one vote only. On a poll, every shareholder of the Company shall have one vote for every share held in the Company by such shareholder.

#### PROOF OF IDENTIFICATION REQUIRED

The Companies Act requires that any person who wishes to attend or participate in a shareholders meeting, must present reasonably satisfactory identification at the meeting. Any shareholder or proxy who intends to attend or participate at the Annual General Meeting must be able to present reasonably satisfactory identification at the meeting for such shareholder or proxy to attend and participate at the meeting. A green bar-coded identification document or identification smart card issued by the South African Department of Home Affairs, a driver's license or a valid passport will be accepted as sufficient identification.

#### ELECTRONIC PARTICIPATION AT THE ANNUAL GENERAL MEETING

Shareholders are advised in terms of section 63(3) of the Companies Act, that while the Annual General Meeting will be held in person, shareholders (and/or their proxies) may participate (but not vote) in the Annual General Meeting by electronic communication, as contemplated in sub-section 63(2) of the Companies Act, and shareholders and/or their proxies will be able, at their own expense, to participate in the relevant meeting(s) by means of a teleconference facility.

Shareholders or their duly appointed proxies who wish to participate by way of electronic communication must apply to the Company Secretary at <u>jo.oosthuizen@bkb.co.za</u> by no later than **14:00** on **Monday, 20 November 2023**.

# Shareholders may not vote by means of electronic communication in the Annual General Meeting, however, may vote on the CTSE Registry Voting Portal (as above) or the attached form of proxy for this purpose, if they are not able to attend the Annual General Meeting to vote in person.

The Company will bear the cost of establishing the electronic communication whilst the cost of the shareholder dialling in will be for his/ her own account.

#### BY ORDER OF THE BOARD OF DIRECTORS OF BKB

Ms. J Oosthuizen Company Secretary

Gqeberha 23 October 2023

NOTES



#### **BKB LIMITED**

(Incorporated in the Republic of South Africa) (Registration number: 1998/012435/06) Share Code: 4ABKB ISIN: ZAE400000069 ("**BKB**" or "**the Company**")

### FORM OF PROXY

## FOR USE BY SHAREHOLDERS WHO CANNOT ATTEND THE ANNUAL GENERAL MEETING OF THE COMPANY BUT WISH TO BE REPRESENTED THEREAT

Where appropriate and applicable, the terms defined in the notice of Annual General Meeting to which this form of proxy is attached bear the same meanings in this form of proxy.

For use by shareholders of the Company, registered as such at the close of business on **Friday**, **17 November 2023**, being the voting record date ("**Voting Record Date**"), at the annual general meeting of the Company to be held on **Wednesday**, **22 November 2023**, at **14:00** (hereinafter referred to as "**Annual General Meeting**") or "**AGM**") or any postponement of this meeting.

I/We (FULL NAME IN BLOCK LETTERS) \_

of (ADDRESS)	
	_ with member number/ID:
Telephone no	_ Cell no
being the holder/s of	ordinary shares in the Company, hereby appoint (see Note 2):
1	or failing him/her,
2	or failing him/her,

3. the chairperson of the Annual General Meeting,

as my/our proxy to attend, speak and vote for me/us and on my/our behalf at the Annual General Meeting and/or at any postponement or adjournment thereof, for the purpose of considering and, if deemed fit, passing, with or without modification, the resolutions to be proposed at the Annual General Meeting, and to vote on the resolutions in respect of the ordinary shares registered in my/our name(s), in the following manner (see Note 2):

		Insert an "X" or the number of votes exercisable (one vote per share)		
Ordinary Resolutions		In favour of	Against	Abstain
1	Reappointment of external auditor			
2.	Reappointment of member of the audit and risk committee of the Company – Mr. E A Meyer			
3.	Reappointment of member of the audit and risk committee of the Company – Mr. H C Staple			
4.	Appointment of member of the audit and risk committee of the Company - Mr. J G Louw			
5.	Reappointment of member of the audit and risk committee of the Company - Mr. J F Janse van Rensburg			
6.	Retirement and re-election of director – Mr. E A Meyer			
7.	Retirement and re-election of director – Mr. G E J Kingwill			
8.	Retirement and re-election of director – Mr. V Pillay			
9.	Election of director – Mr. J G Louw			
10.	General authority to issue shares			
11.	Waiver of the requirement for the interim financial information of the Company to be reviewed by the Company's reporting accountant			
Spe	ecial Resolutions			
1.	Approval of non-executive directors' remuneration – 2023/2024			
2.	Financial assistance for the subscription and/or purchase of shares in the Company or a related or inter- related company			
3.	General authority to provide financial assistance to related and inter-related companies and corporations			
4.	Share repurchases by BKB and its subsidiaries	i i		

Unless otherwise instructed, my/our proxy may vote or abstain from voting as he/she thinks fit.

Signed this

\_\_\_ day of \_\_

2023

Signature of shareholder/s

Assisted by me (where applicable) \_

#### Notes

- 1. A shareholder entitled to attend and vote at the annual general meeting is entitled to appoint one or more proxies to attend, speak and vote in his/her stead. A proxy need not be a shareholder of the Company.
- 2. Every shareholder present in person or by proxy and entitled to vote at the annual general meeting of the Company will, on a poll, be entitled to that proportion of the total votes in the Company which the aggregate amount of the nominal value of the shares held by him/her bears to the aggregate amount of the nominal value of all the shares issued by the Company.

#### Instructions on signing and lodging the form of proxy

- 1. This form of proxy is only to be completed by those shareholders who cannot attend the Annual General Meeting of the Company and wished to appoint another person to represent them at the Annual General Meeting.
- 2. A shareholder may insert the name of a proxy or the names of two alternative proxies of the shareholder's choice in the space/s provided overleaf, with or without deleting "the chairperson of the Annual General Meeting", but any such deletion must be initialled by the shareholder. Should this space/s be left blank, the proxy will be exercised by the chairperson of the Annual General Meeting.
- 3. The person whose name appears first on the form of proxy and who is present at the Annual General Meeting will be entitled to act as proxy to the exclusion of those whose names follow.
- 4. A shareholder's voting instructions to the proxy must be indicated by the insertion of an "X", or the number of votes which that shareholder wishes to exercise, in the appropriate spaces provided overleaf. Failure to do so will be deemed to authorise the proxy to vote or to abstain from voting at the Annual General Meeting as he/she thinks fit in respect of all the shareholder's exercisable votes. A shareholder or his/her proxy is not obliged to use all the votes exercisable by him/her or by his/her proxy, but the total number of votes cast, or those in respect of which abstention is recorded, may not exceed the total number of votes exercisable by the shareholder or by his/her proxy.
- 5. A minor must be assisted by his/her parent or guardian unless the relevant documents establishing his/her legal capacity are produced or have been registered by the transfer secretaries.
- 6. To be valid, the completed forms of proxy must be lodged with the Transfer Secretaries of the Company, being CTSE Registry Proprietary Limited, by e-mailing it to <u>admin@ctseregistry.co.za</u>, or posting it to the Transfer Secretaries at Postnet Suite 5, Private Bag X4, Woodstock, 7915, to be received by them not later than **14:00** on **Monday, 20 November 2023** (for administrative purposes only) or 48 hours before the commencement or resumption of the AGM in the event of it being postponed or adjourned. The completion and lodging of this form of proxy will not preclude the relevant shareholder from attending the Annual General Meeting and speaking and voting in person thereat to the exclusion of any proxy appointed in terms hereof, should such shareholder wish to do so.
- 7. The appointment of a proxy in terms of this form of proxy is revocable in terms of the provisions of section 58(4)(c) read with section 58(5) of the Companies Act, and accordingly a shareholder may revoke the proxy appointment by
  - i. cancelling it in writing, or making a later inconsistent appointment of a proxy; and
  - ii. delivering a copy of the revocation instrument to the proxy and to the Company.
     The revocation of a proxy appointment constitutes a complete and final cancellation of the proxy's authority to act on behalf of the shareholder as at the later of the date stated in the revocation instrument, if any, or the date on which the revocation instrument was delivered in the required manner.
- 8. A proxy appointment will remain valid until the end of the Annual General Meeting (or any postponement or adjournment thereof).
- 9. A proxy may not delegate his authority in terms of this form of proxy to any other person.
- 10. The completion of any blank spaces overleaf need not be initialled. Any alterations or corrections to this form of proxy must be initialled by the signatory/ies.
- 11. The chairperson of the Annual General Meeting may accept any form of proxy which is completed other than in accordance with these instructions provided that he is satisfied as to the manner in which a shareholder wishes to vote.